

LISTER HOUSING CO-OPERATIVE LTD

**Minutes of the 'Extra' Management Committee Meeting held on Tuesday 1 June 2021  
at 7.30 pm (held virtually using Google Meet)**

Committee Members present: J McCuaig, J-L Addams, L Alexander, S Baxter, C Goodwin, M Gunn, J Leith, C Littlewood, A McDonald, M Midgley, L Bald, D Todorova.

In attendance: A Cant (Director), P McNeill (HRC Consultants).

7.30 PM MAIN MEETING

ITEM	DECISION/ACTION
1 WELCOME AND INTRODUCTIONS	
The Chair explained this was an extra Committee meeting solely to discuss the very important Options Appraisal report. She welcomed Paul McNeill of consultants HRC, to the meeting.	
2 APOLOGIES FOR ABSENCE & RULE 40.3 ATTENDANCE	
There was an apology from F Dodds (Housing Assistant) and M Stolarek (Housing Officer).	<i>Noted</i>
No one affected under Rule 40.3 (attendance clause in Rules).	
3 DECLARATION OF INTERESTS	
There were no declarations of interest.	
4a OPTIONS APPRAISAL Item 4a INTRODUCTORY NOTE	
The updated introductory note was considered and noted.	<i>Noted</i>
4b OPTIONS APPRAISAL FINAL REPORT	
Paul McNeill was invited to give a presentation on his report which he did via a Screen Share. This took 25 minutes and was thorough and detailed. Mr McNeill reiterated his advice that Lister should obtain external validation of our maintenance costing projections; consider a further review of governance with the new standards; and also, be open to considering bringing others in to the Committee via the co-option route to augment skills where appropriate.	
4 c-f OPTIONS APPRAISAL - ADDITIONAL INFORMATION	
The additional material was referenced during the presentation and the subsequent discussion arising from the presentation and the report. The current robust financial position of Lister is seen as a major plus, as well as the close control by staff and close oversight by Committee. The overwhelming feedback from staff, tenants giving feedback, external agencies, local RSLs and individual Committee members was that the continued presence of Lister as an independent RSL would be preferred.	

The Committee welcomed the report from HRC and discussed many of the aspects and recommendations. In relation to the co-option question, it was felt that at this point in time the Committee is well resourced and focused and recently there was a competitive election for places, showing strong demand and awareness to be involved, as tenants/shareholders. The Committee would, however, keep this concept under review going forward.

#### 4g OPTIONS APPRAISAL - DECISION ON THE WAY FORWARD

After a good discussion, the Committee considered the four options, the associated scoring matrix outcomes from HRC and the strong recommendation in the report for Option 1. This accorded with wishes expressed by individuals on the Committee, tenants and staff - to remain independent and to proceed with planning for the replacement of the retiring Director. A hand-vote was conducted and the result was unanimous for Option 1.

*Option 1 approved  
unanimously*

A vote of thanks for Paul and HRC was proposed by J-L Addams and this was agreed by the meeting.

#### 5 OUTLINE OF THE NEXT STEPS

Following that decision, the Committee instructed the Director to contact the SHR to advise them of the Committee decision and our plan to commence the recruitment process. The Director to bring proposals from 3 or more Recruitment Agencies to the June Committee meeting for consideration. The other elements re: Sub Group will be discussed then too.

*Director instructed*

#### 6 OA REPORT - ACTION PLAN - draft

The three main elements A, B, and C were approved in principle and the Director will start planning their progression.

*Approved in  
principle*

#### X UPDATE - ANNUAL RETURN ON CHARTER (ARC) STATS

The meeting noted the revised ARC statistics and comments (relating to repairs) distributed by the Director. He stated that these had been sent yesterday to the SHR. The Director apologised for the oversight.

*Revised  
figures noted*

The meeting closed at 8.35pm.

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