



Lister Housing Co-operative Ltd
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NOTICE OF THE 44th ANNUAL GENERAL MEETING OF THE
LISTER HOUSING CO-OPERATIVE LTD

TO BE HELD ONLINE via Google Meet

on TUESDAY 29 SEPTEMBER 2020 at 7.30 pm

AGENDA

1. Apologies for absence - please notify these in advance to the Lister office.
We shall not be recording apologies at the actual meeting.
2. Minutes of the last AGM - *copy enclosed.*
3. Auditors' report and receiving of Financial Statements for year ending 31 March 2020 -
*one-page summary of the finances enclosed plus a copy of the auditor's report. **
4. Appointment of Auditor - to re-appoint Chiene+Tait, 61 Dublin Street, Edinburgh.
5. Chairperson's report - *a verbal report on the night.*
6. Election of members to the Management Committee - *there will only be a vote needed if there are more candidates than places available - see note below.*
7. Close of business

*Copies of the full Financial Statements are on our website: lister.coop
or a paper copy can be obtained from the Lister office upon request (they are 30 pages long).

Note about elections for Management Committee members

There are six places available on the Management Committee. Nominations must be received by Friday 25 September on the enclosed form. If there are more nominations than places, then there will be an election by paper ballot. We will only issue ballot papers to:

- (a) Those who wish to attend the meeting virtually, through Google Meet; OR
- (b) Those who wish to vote - you must return the form or email us to say you wish a vote.

Then if there is going to be a vote then you will get a ballot paper to your door on Monday 28 Sept. These need to be returned to the Lister office by hand or email 5pm Tuesday 29 Sept to count.

Additional information enclosed:

1. Form to attend the virtual (online) AGM. This **must** be completed so we can email link to you.
2. Proxy form if you cannot attend the virtual (online) AGM.
3. Nomination form to stand for the Management Committee.


Colleen Littlewood, Secretary
14 September 2020

Established 1976.

Registered with the Scottish Housing Regulator HAC 150. A Registered Society 1876R(S).
A member of the Scottish Federation of Housing Associations and Employers in Voluntary Housing.